

Bylaws of the Harvard Law School Association of Greater Philadelphia

Article I. Name

The name of this Association shall be the Harvard Law School Association of Greater Philadelphia.

Article II. Membership

Membership in the club shall be open to any person who has received a degree awarded by Harvard Law School.

Article III. Officers

The Officers shall be the administrative body of the club and shall consist of President, Vice President, Secretary, and Treasurer.

1. President – The President shall preside at all club meetings and shall be a member of all local club committees. The President shall have the authority to take any act he or she determines to be in the best interests of the club.
2. Vice President – In the temporary absence of the President, the Vice President shall exercise and perform the President's duties. At all other times, the Vice President shall carry out such duties as designated by the President.
3. Secretary – The Secretary shall keep the minutes of club meetings and be the custodian of club records, and conduct correspondence. The secretary shall notify all members of club meetings and shall keep available for inspection by the club members copies of the Bylaws.
4. Treasurer – The Treasurer shall be authorized to collect all monies payable to the club, shall be charged with keeping the funds of the club, and from such funds shall make the necessary disbursements. The treasurer shall keep the club's financial accounts and shall enter in detail all receipts and disbursements.
5. Other Standing Officers – Other Standing Officers, if necessary, shall be appointed by the President and shall carry out the details necessary to the office to which they are appointed.

Article IV. Board of Directors

The Board of Directors shall be the governing body of the club and shall consist of the club Officers and no more than five additional club members, to be appointed and/or removed by the President.

The President of the club shall serve as Chairperson of the Board and the Vice President shall serve as Vice-Chairperson

Article V. Meetings

Meetings shall be held in accordance with the number set by the Officers and Directors.

One meeting per calendar year may be designated as the Annual Meeting, at which time the election of officers may take place. Each active member in good standing who is present at the Annual Meeting shall be entitled to one vote for each of the officer positions up for election.

Article VI. Amendments

These Bylaws may be amended by majority vote by the Board of Directors.